NISCORT

New Institute Of Social Communications Research, And Training,
A – 2, Sector 1, Vaishali, Ghaziabad – 201012, U.P. (Delhi NCR)
Phone No.: 9953538669, 7011310683

(AFFILIATED WITH CCS UNIVERSITY, MEERUT, NAAC A++ ACCREDITED) COLLEGE CODE: 1122

A professional Media College for Journalism and Mass Communication Studies, founded and managed by the Catholic Bishops' Conference of India(CBCI)



HANDBOOK & ACADEMIC CALENDAR

2025-26

www.niscort.com

MANAGEMENT



MOST REV. HENRY D' SOUZA
Bishop of Bellary
Chairman



MOST REV. ANDREWS THAZHATH
Archbishop of Trichur
(President)



MOST REV. PATRICK P. D'SOUZA
First Chairman



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OVERVIEW

VISION

The vision of NISCORT is to be a centre of excellence in media studies and research, upholding ethical, secular, national, and democratic values; catering to the rapidly changing media environment and communication scenario of the world

MISSION

- To promote and engage in media studies and research.
- To promote the rights of citizens to get correct information from the mass media.
- To restore respect for tolerance and diversity, ensuring peace and harmony among all.
- To support mainstream journalism with ethical and moral principles.
- To conduct workshops/seminars that will enable the participants to integrate the skills and techniques of mass media and communications with social action, education, healthcare, spiritual ministry, etc to promote a sustainable development of society.

ABOUT US

New Institute of Social Communications, Research, and Training (NISCORT) is a professional Media College owned by the Catholic Bishops' Conference of India (CBCI) and affiliated with Chaudhary Charan Singh University Meerut (NAAC A++ Accredited).

The college offers Bachelor's Degree in Journalism and Mass Communication (BA JMC), Master's Degree in Journalism and Mass Communication (MA JMC), Diploma in Journalism and Mass Communication (DJMC), and various other short-term media courses.

NISCORT was started with the vision of integrating ethical values and media, and reaching out with the same noble mission to the people of the society.

The Institute focuses on both theoretical and practical brilliance. It encourages media research. All faculty members at NISCORT are either NET qualified or Ph.D. holders or in the process of having it. The college has advanced infrastructure available on campus. It has well-equipped state-of-the-art studios, an App-based internet radio, and an in-house production unit. The college also has its hostel facilities, including twin-sharing AC rooms and a mess.





DIRECTOR'S MESSAGE

Dear Students, Faculty, and Media Enthusiasts,

A hearty welcome to the new academic year at NISCORT Media College!

It is with great pleasure and enthusiasm that I greet you all, as we embark on yet another chapter of our journey in media education and exploration. The dawn of a new academic year brings with it a sense of anticipation, possibilities, and a chance for renewal. Our commitment to excellence remains unwavering, and our dedication to nurturing media professionals of the highest caliber remains steadfast.

At NISCORT, we are not just an institution; we are a vibrant community united by a common passion for media, communication, and the transformative power of storytelling. Our role as media practitioners extends far beyond reporting events – it is about shining a light of truth, uncovering narratives, and amplifying voices that often go unheard. Pope Francis says, "Communication has the power to build bridges, enable encounter and inclusion, and thus to enrich society". In an era where information flows ceaselessly, the responsibility of journalists and communicators magnifies.

Our distinguished faculty members, with their wealth of experience and expertise, are here to guide and inspire you. Beyond the classroom, our campus is a space for collaboration, dialogue, and the forging of lifelong friendships. I urge you to grab every moment and make the most of your time here.

Let's make this academic year unforgettable, as we continue to write the inspiring story of NISCORT.

I wish you a year filled with growth, learning, and meaningful impact!

Fr. Robinson Rodrigues
Director, NISCORT



PRINCIPAL'S MESSAGE

Dear Students,

Swami Vivekananda once said, "Truth can be stated in a thousand different ways, yet each one can be true".
It is my prayer that NISCORT will help you find that truth during your Graduation studies over here. The true hallmark of education is the one through which one's 'character is formed', 'strength of mind has increased', 'the intellect has expanded', and which enables one 'to stand on one's own feet'. Therefore, seek such an education, discover truth and remember to use it well.
I proudly place on record that NISCORT with its progressive and futuristic outlook aims for a continual growth in the quality of all its academic activities with a sense of commitment, to fully meet the expectations of students, parents and society at large.
Developing both academic excellence and the individual personality of students through inculcation of values is the aim of our faculty, which has been working as a magnetic force to attract students to the college from across the length and breadth of the country and internationally too. We welcome students into our fold for their holistic development and assure you of a nurturing and caring environment that will see all of you blossom into empowered and sensitive human beings.

Wish you all the best.

Thank you,

Dr. Ritu Dubey Tiwari
Principal, NISCORT

ANTI RAGGING POLICIES

The College has a coherent and an effective anti-ragging policy in place which is based on the 'UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009' [hereinafter referred to as the 'UGC Regulations'].The UGC Regulations have been framed in view of the directions issued by the Honorable Supreme Court of India to prevent and prohibit ragging in all Indian Educational Institutions and Colleges. The said UGC Regulations shall apply to the College and the students are requested kindly to abide by the same**.**

Ragging constitutes one or more of the following acts:

- Any conduct by any student or students whether verbal or written or by an act which has the effect of teasing, verbal, physical rudeness, impolite and / or indecent gesture towards any student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical, psychological or emotional trauma / harm or to raise fear, anxiety or apprehension of danger thereof in any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique, psyche or emotions of such a student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any student.
- Exploiting the services of a student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden imposed on a student by fellow students.
- Any act of physical abuse including all variants of it: sexual abuse, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, post, public insults, social media posts which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to any other student.

Student's Signature **Parent's Signature**

STUDENTS INFORMATION

Name of the Student……

Course…… **Year** ……

Contact No……

Email Id……

Address……

……

Father's Name ……

Mobile No (Father's) ……

Mother's Name ……

Mobile No. (Mother's) ……

Blood Group ……

Hostetler/Day Scholar ……



GENERAL GUIDELINES

- The working day is divided into two sessions, the forenoon session of four periods and the afternoon session of two periods. Attendance is marked at the commencement of each period. Latecomers, therefore, though permitted to attend class by the teacher concerned, will not be given attendance.

- All the students are requested to respect and maintain the discipline of the college for a better atmosphere to study and excel in one's personality and develop a career.

- Use of the internet by the students on the campus is expected to be for their academic enrichment only.

- Use of mobile phones inside the classrooms is strictly prohibited. If found using them, they will be confiscated.

- Tests are held periodically for every subject. The attendance cum progress report of every student is available at the Principal's office. Parents can request for the same. If attendance is less than 80%, parents will be informed before the internal exam and required action will be taken from the office.

- Students must not join any external club or society, or be involved in any outside engagement, or take on any part time job that could interfere with their academic studies at NISCORT without the prior permission of the Director.

- Students are not permitted to play any sports or join cultural teams against NISCORT Media College, Ghaziabad-NCR.

- Students are forbidden to organize or attend any meeting within the campus/collect money for any purpose or circulate among themselves notice/petition of any kind or paste it on the Institute's notice board without the written permission of the Director.

- Active participation in politics is not compatible with the academic life of students and they are expected not to indulge in public political activities.

- Students are not permitted to make complaints in a body or present any collective petition but are welcome to present their case, if any, either individually or through their proper representatives.

- It is mandatory for all students to submit their medical form to their class mentors signed by their parents.

- Students are advised to obtain prior approval from their class mentors before taking leaves.

- NISCORT has zero tolerance for ragging. Students indulging in ragging of any sort, will be strictly dealt with and actions will be taken according to the UGC Norms

- Parents are expected to go through the handbook and sign the first page.

- A fine of Rs 500 will be charged if the student looses the handbook.

- College will not be held responsible for any personal financial transaction undertaken by students with other individuals. The college will not entertain any request or complain related to the recovery of borrowed funds for personal related matters.

- Participation in any subject related outdoor activity organized by the college is mandatory. Students cannot refuse to attend, as it is considered part of the academic requirement.



GENERAL GUIDELINES FOR DRESS CODE

This dress code upholds the values of professionalism, respect, and inclusivity, reflecting the dignity and decorum expected in an educational institution. As a nation that reveres the sanctity of learning spaces, students are expected to dress modestly and responsibly, reinforcing both their personal grooming and professional image. Attire must be clean, tidy, and appropriate for an academic setting. Clothing must be clean, neat, and modest.

Friday Dress Requirement

While the college promotes a casual and comfortable dress code on regular days, Fridays require formal attire as a mark of discipline and unity:

- Boys: Black blazer, black trousers, white shirt, and black formal shoes.
- Girls: Black blazer, black trousers, white shirt, paired with black shoes or appropriate black sandals.

Non-compliance will incur a fine of ₹100, to be deposited into the Student Welfare Fund, which supports co-curricular and student-led initiatives.

Appropriate Attire for Classroom and Campus

- Tops must cover the shoulders.
- Bottom wear should extend to at least three inches below the knees.
- Footwear is compulsory at all times.

Prohibited Items:

The college promulgates freedom, however freedom has to used with a sense of responsibility and self-respect. And certain demarcations have to be made in order to maintain the decorum and the respect of the education abode. Therefore, certain style of dressing is forbidden.

- Clothing with offensive symbols, provocative slogans, or political statements.
- Sleeveless and off shoulder dresses are forbidden.
- Garments that expose midriffs, undergarments, or cleavage are not permitted.
- Distressed jeans that expose thighs and knees or short pants are not to be worn.

- Transparent dresses and shirts or excessively tight garments are not conducive.
- Pajamas, sleep wear, lounge wear, or athletic shorts are not meant for academic spaces. Sports wear is only meant for sports activities.

Implementation and Enforcement

- Faculty and Student council members are authorized to remind individuals of the code when necessary.
- Violations may result in verbal warnings, written notices, or, a fine of Rs 500/-. This amount will be reimbursed to the student welfare fund.



INTERNAL & SUPPLEMENTARY EXAMS

1. '20 marks' will be the passing mark for all internal examinations.

2. If a student does not appear for the internal exams as scheduled by the college, due to some serious reason, she/he may appear for a re-exam after paying the due fee.

3. Those appearing for re-exam will be charged a fee of Rs. 100/- per subject which will be deposited into the student's welfare fund.
For the re-exam, only passing marks will be given.

4. If a student does not appear for a re-exam, then he/she will be considered as failed, in the internal examination.

DEADLINES FOR PROJECTS & ASSIGNMENTS

Students are requested to submit all their projects and assignments on the stipulated day at the appointed time (deadline). If the submission is done after the due date, the student has to pay Rs 50/- per day which will be deposited into the student welfare fund. If submission is not done despite the fine, then the decision is left to the discretion of the Principal based on individual cases.

BP. PATRICK D'SOUZA MEMORIAL SCHOLARSHIP

From the year 2018, NISCORT is awarding scholarships to deserving students. Students can apply for the Scholarship by making available the criteria listed below.

1. Income certificate to prove the need for financial support.
2. Candidate should obtain minimum 65% marks in University Semester examinations. (Kindly attach a copy of the mark sheet).
3. Discipline and participation of students in various college events while studying at NISCORT.
4. Any student who gets two or more warning letters from the college will not be eligible for the scholarship.
5. Minimum 70% attendance is mandatory.
6. Students getting scholarships from any other source (e.g diocese/ NGO's/ Convents) will not be eligible for scholarship at NISCORT.
7. Lay Students will be given Preference for scholarships.

SUSPENSION AND DISMISSAL OF STUDENTS

A student may be suspended for a particular period for disciplinary actions if she/he is found in possession of or consuming alcohol or drugs. Strict disciplinary action will be taken against those who are caught in ragging, eve teasing or molestation. A student may also be dismissed if she/he is found copying in the exams or for any malpractice, forgery, etc.

LEAVE REGULATIONS

1. Students must have a minimum of 80% attendance to be permitted to write the Internal exams as well as the University exams. Approved leave applications will be considered only if the overall attendance is above 70% on the last working day.

2. The minimum attendance requirement as per the institute's norms is 80%. Students who fail to meet this required percentage of attendance shall be detained in the current Semester. She/he shall apply for the detention certificate from the office of admissions, within 15 days of the last instruction day of the semester.

3. No student is permitted to bunk classes without the prior permission of the Mentor during class hours.

4. Students who are absent from classes for two weeks or more continuously without written permission of the Director will be considered to have left the course.

5. Students who need to be absent due to personal reasons shall apply for their leave with a duly-filled leave application form, with signatures from the respective faculty. Planned personal leave requires prior permission from the Principal.

6. Students who are absent due to co/extra-curricular activities have to submit Extra-Curricular forms (EC Forms), with prior approval from the faculty concerned and the Principal. Students participating in extra-curricular activities or inter-college events must make sure that they have a 80% attendance, in order to freely participate in events.

7. Application for leave of absence may be rejected by the Principal/Director if its genuineness is not satisfactory.

FEE REGULATIONS

1. The fee shall be paid as per the semester system on or before the final date.
2. The mode of fee payment shall be online transfer or NEFT.
3. The absence with or without approved leave from the College shall not be an excuse for non-payment of fees on the prescribed date.
4. Students are expected to pay the fee and to clear all their dues including fine for breakages or damages before collecting the admit card for the semester exams.
5. University back-paper fees will be charged from the students individually which is approx. Rs. 1000/- and it will be deposited in the university.

FEE SUBMISSION DATES

- Semester Fee: 10th August & 15th January
- Supplementary Exam Fee: Within 7 days of each internal exam
- Hostel Fee: Before the 7th of every month

CLASS MENTOR

- Each class will be assigned a mentor, and the mentor will function as a facilitator between the management and the students.
- The mentor can also coordinate various activities for the class depending on their interest and career development.

CANCELLATION AND REFUND POLICY

- The Cancellation Regulation is based on UGC Guidelines as contained in UGC Regulations, 2016.
- Application form for Cancellation/ Withdrawal must be made in the prescribed format duly signed by the student and the parent and must be submitted with the original fee-paid receipt and other documents received from the University.

PROJECTS AND PUBLICATIONS

NISCORT VISTA:
The college newsletter, 'NISCORT Vista', provides a unique opportunity where students learn all aspects of journalism and newspaper production using in-design and modern production techniques. It involves news reporting on current affairs, news analysis, editorials, feature writing, on-the-spot stories, books and film reviews, photo features, illustrations and cartoons, travel and lifestyle features, among other forms of journalistic and creative writing. Senior faculty members supervise and help the students to learn their skills.

NISCORT FRAMES:
The students produce TV news bulletins on topical and current affairs as part of their professional course work. They select stories, write the script, shoot the footage, edit it, and compile it into a 10-minute news capsule every week. Stories range from top headlines to running stories, breaking news, hard news stories, features, profiles, action sequels, recreation of music videos etc

RADIO FEATURE:
Every Thursday the students showcase their skills and produce radio documentaries and features on current affairs through 'Inner Voice'- NISCORT Radio. They learn the skills and techniques of radio journalism, in a specialized training scenario of audio-visual and broadcast journalism

SHORT FILM:
The students produce a 10-minute fiction film which helps them to learn the intricacies of filmmaking.

DOCUMENTARY FILM:
Documentaries mark the highpoint of cinematic skills, including direction, camera, editing, sound recording, graphics, animation, etc. At NISCORT, students learn to make Documentaries that engage with social, cultural and political realities of contemporary life. For instance, students have made documentaries tackling a wide range of both sensitive and motivational issues: Blind cricket, Farmers' suicides, Rural distress, The life of eunuchs, Human trafficking, Child and bonded labour, Media and violence, and many other issues.

MUSIC VIDEOS: The students produce music videos under the guidance of the staff. It is an enjoyable and creative exercise, equipping the students in the big- picture of modern multi-media skills.

CHAT SHOWS: Interviewing artists, actors, academicians, political personalities, celebrities, newsmakers or change-agents can be an enriching experience for students. Doing in-depth research about the person's life journey and achievements, and coming up with insightful questions and in-depth answers, gives journalism students a first-hand experience of engaging with important personalities in all areas of public life and build self-confidence. Students are encouraged in learning to interview dignitaries at NISCORT.

CORPORATE FILM: A 10-minute film on a company highlighting its activities, products/ services, achievements, and its vision, is an excellent cross-functional learning opportunity, where PR and filmmaking meet. It gives a deeper understanding of the new market trends and the rapidly shifting dynamics of globalisation. Students are encouraged to join the NISCORT production team on professional ventures to prep them for future jobs and endeavours.

PHOTO-FEATURE: The students produce insightful and creative photo-features as a prelude to their documentaries and news bulletins, on a theme, along with audio and graphic design.

AD-FILM: Students showcase their creativity in graphic designing by producing an ad campaign, a television commercial, a print ad and a digital ad. Students learn varied apps to create professional commercials as part of their academic development.

RESEARCH STUDY

Research activities are a cornerstone of the academic experience in college. These offer students an opportunity to explore their interests in depth, develop critical thinking and problem-solving skills, thus contributing to new knowledge in their fields of study. Research study and Dissertation is professionally done under the guidance of faculty members on a relevant subject, using different Qualitative, Quantitative or Mixed methods.

- **DISSERTATION:** As part of study, our Masters course includes a' Dissertation'- a cornerstone of advanced academic training, offering students the opportunity to delve deeply into specialized areas of their field, contribute original insights, and develop expertise by working on a research paper written by them.

- **PROFILE STUDY:** The subject 'Profile Study' which is a part of the BAJMC curriculum enables students to go beyond classroom learning and explore topics of interest in greater depth. It helps understand complex concepts and theories in research projects like, content analysis, feedback and feedforward study, survey study, and case study.

- **SEMINARS AND RESEARCH WORKSHOPS:** At NISCORT, we provide extensive resources to support our undergraduate and postgraduate research work through our experienced faculties, comprehensive library, and regular workshops and seminars.

- **NJMCR- NISCORT JOURNAL OF MEDIA, COMMUNICATION & RESEARCH:** NJMCR is an interdisciplinary communications and media-oriented journal published by NISCORT. The research papers published in this journal are the selected papers from the National Media Conference (NMC) that NISCORT organizes. It focuses on research papers from academicians, educators, researchers, professionals, and experts in the fields of Social Sciences, Cultural Studies, Mass Communications, Film, and Social Activists. The journal aims at a timely discussion and analysis of how media and communication are being used, both as tools and ways of articulating processes of development and social change. NJMCR also deals with issues related to media ethics and dwells upon the challenges media presents before society.
  URL: https://www.njmcr.com/

COLLEGE CLUBS, COMMITTEES, WORKSHOPS AND TOURS

COLLEGE CLUBS: Varied types of Student Clubs enable Talent development of students on campus. These include-

- ***FILM CLUB*:** NISCORT students are divided into groups and on every Friday each group organizes either a Debate on a current topic or review of a film. The Film Club focuses on increasing the understanding of the aesthetics and the art of filmmaking. It also gives students an opportunity to understand different genres of films.
- ***DEBATE AND QUIZ CLUB*:** Debates and Quizzes are organized to enhance the articulation skills of students and their collective consciousness about current affairs, national and international events.
- ***MEDIA CLUB*:** The Media Club is responsible for content creation, media projects, participating in various events and workshops. This club enables students to hone their photography, videography and video editing skills. The Media Club is responsible for the coverage of all college events, and the archival of the same.
- ***SPORTS CLUB*:** The Sports Club at NISCORT aims at fostering a community where every student can engage in sports, improve their physical well-being, mental resilience, and enjoy the camaraderie of team activities. Our college offers a diverse array of sports activities, catering to both competitive and non-competitive interests. From basketball and football to badminton and kho-kho, students have ample opportunities to participate and excel.
- ***CULTURAL CLUB*:** It encourages students and cultivates their talents and skills, apart from academics. Students of various batches conduct and participate in dance performances, singing and event management.

ADD-ON COURSES AND WORKSHOPS: Besides the University Syllabus, NISCORT also provides add-on certificate courses to students on relevant media subjects inclusive of news-reading, anchoring, photography, audio-editing, After Effects, film-making and video editing.

STUDY TOUR AND EXCURSION: NISCORT conducts a week-long study tour and excursion for all students which enables collective bonding, sight-seeing, and exchange of ideas. Students indulge in fun and joy activities and share happy moments which is integral to an all-round development. It also involves students visiting remote areas to witness those parts of India that we miss in the cities; for instance, the craft, art or oral/folk traditions of rural India, water-harvesting projects, local education, the condition of farmers, etc. Students get a hands-on experience which can be translated into short films, essays, news stories, or features.

COMMITTEES AND CELLS: NISCORT has multiple cells and committees dedicated to the smooth function of the college and to cater to the needs of both staff and students. These cells and committees include the Anti-Ragging Cell, Women's grievance Cell, SC/ST Cell, Student Welfare Cell, Admission Cell, Scholarship Cell. Grievance Redressal Cell, Exam Cell and Sanitisation Cell. One of the most prominent Cells of NISCORT is the Placement Cell.

PLACEMENT CELL: The Placement Cell of NISCORT aims to bridge the gap between academic learning and professional careers by striving to provide comprehensive career services that prepare students for the dynamic job market and ensure they are well-positioned for success. We have a track record of almost 100% placement of our students in renowned firms. NISCORT offers both internship opportunities, and job placement assistance. Our notable placements include renowned names such as Dainik Jagran, Times Now, Burda Media, Cube Routes, City Spidey, Doordarshan, Jesuit Conference of South Asia, Storyboards, EZ Works, and more.

COMPETITIONS AND EXTRA-CURRICULAR ACTIVITIES:

NISCORT INTER-COLLEGE COMPETITION - TARANG: An inter-college media fest (TARANG) is organized in the first semester of every academic year by NISCORT. The competitions include photography, documentary films, essay writing, performing arts, music, dance, graphics and animation. Participants from schools and colleges around are invited to participate in the same. The program aims at enhancing event management, public relations and networking skills among students.

INTER-COLLEGE COMPETITION: Niscortians are encouraged to go to other college campuses to participate in film festivals, photography and documentary competitions, debates and discussions.

NATIONAL LEVEL SEMINAR/ FILM FESTIVAL: A national-level seminar/film festival is organized in the campus with participation from students, academicians and media persons from across the country in the second semester. Awards are presented to the best papers/films.

COLLEGE CULTURAL ACTIVITIES: In order to promote talent, NISCORT organises multiple in-house events for students in the campus. Students actively participate and win certificates based on their talents and calibre.



Ch. Charan Singh University, Meerut,

Syllabus of B.A. Journalism and Mass Communication (BAJMC)

w.e.f.2021-22 (B.O.S.05/06/2021 AC.....)

(For University Department and Colleges)

(Three Years / Six semesters Programme)

*Detailed Syllabus to be shared separately

Year	Sem	Subject	Paper Name	Credit	Marks:100	
					Ext.	Int.
1	I	Course-I	Basics of Mass Communication and Journalism	4	75	25
	I	Course-II	General Hindi	4	75	25
	I	Course-III	Digital Journalism	4	75	25
	I	Course-IV	Advertising and Public Relations	4	75	25
	I	Course-V	Computer for Mass Media (Course Related Practical-Viva)	4	100 (External Only)	
	II	Course-VI	Print Media (Reporting and Editing)	4	75	25
	II	Course-VII	General English	4	75	25
	II	Course-VIII	Mass Media Writing Skills	4	75	25
	II	Course-IX	Photo Journalism	4	75	25
	II	Course-X	Media Related Software (Course Related Practical – Viva)	4	100 (External Only)	
2	III	Course-XI	Value Education	4	75	25
	III	Course-XII	Corporate Communication	4	75	25
	III	Course-XIII	Broadcast Journalism (Electronic Media-I)	4	75	25
	III	Course-XIV	Indian Political System	4	75	25
	III	Course-XV	Graphics and Design (Course Related Practical-Viva)	4	100 (External Only)	
	IV	Course-XVI	Media Laws and Ethics	4	75	25
	IV	Course-XVII	Media and Cultural Studies	4	75	25
	IV	Course-XVIII	Television Journalism (Electronic Media –II)	4	75	25
	IV	Course-XIX	Indian Social System	4	75	25
	IV	Course-XX	Print Media Production (Course Related Practical-Viva)	4	100 (External Only)	
3	V	Course-XXI	Communication Research	4	75	25
	V	Course-XXII	New Media Technology	4	75	25
	V	Course-XXIII	Environment and Rural Communication	4	75	25
	V	Course-XXIV	Newspaper Production (Course Related Practical-Viva)	4	100 (External Only)	
	V	Course-XXV	Content Production of New Media (Course Related Practical)	2	100 (External Only)	
	VI	Course-XXVI	Media Management	4	75	25
	VI	Course-XXVII	Development Communication	4	75	25
	VI	Course-XXVIII	Audio-Visual Production (Electronic Media Practical-Viva)	4	100 (ExternalOnly)	
	VI	Course-XXIX	Profile Study (Project Report)	4	100 (ExternalOnly)	
	VI	Course-XXX	Internship-Viva	4	100 (ExternalOnly)	

Ch. Charan Singh University, Meerut

Syllabus of M.A.J.M.C wef 2021-22
(B.O.S.05/06/2021 AC.....)
(For University Department and Colleges)
(Two Years/ Four semesters Programme)

Semester-I

Course-I	Communication Concept and Process	M.M.:100(Ext.-50 & Int.-50)
Course-II	Fundamental of Computers	M.M.:100(Ext.-50 & Int.-50)
Course-III	History of Press, Media Laws and Ethics	M.M.:100(Ext.-50 & Int.-50)
Course-IV	Social and Political System of India	M.M.:100(Ext.-50 & Int.-50)
Course-V	Course related practical Viva	Max. Marks: 100 (External)

Semester – II

Course-VI	Development and International Communication	M.M.:100(Ext.-50 & Int.-50)
Course-VII	Iconic Personalities of Media: Post Independence	M.M.:100(Ext.-50 & Int.-50)
Course-VIII	Electronic Media – I (Radio)	M.M.:100(Ext.-50 & Int.-50)
Course-IX	IT and Computer Application in Mass Media	M.M.:100(Ext.-50 & Int.-50)
Course-X	Course related practical Viva	Max. Marks: 100 (External)

Semester-III

Course-XI	Print Journalism – Reporting and Editing	M.M.:100(Ext.-50 & Int.-50)
Course-XII	Electronic Media – II (Television)	M.M.:100(Ext.-50 & Int.-50)
Course-XIII	Advertising and Public Relations	M.M.:100(Ext.-50 & Int.-50)
Course-XIV	Special Paper (any one of the following)	M.M.:100(Ext.-50 & Int.-50)
	(a) Online Journalism	
	(b) Environment Communication	
Course-XV	Course related practical Viva	Max. Marks: 100 (External)

Semester-IV

Course-XVI	Communication Research	M.M.:100(Ext.-50 & Int.-50)
Course-XVIII	Print Media Practical Viva	Max.Marks:100 (External)
Course-XVIII	Electronic Media (Radio & TV) Practical Viva	Max.Marks:100 (External)
Course-XIX	Internship with an agency for 30-45 days	Max.Marks:100 (External)
	(Diary and work records based viva)	
Course- XX	Dissertation Viva	Max.Marks:100 (External)

CLASS MENTORS

BAJMC I Year	Sr. Michelle
BAJMC II Year	Ms. Kamakshi
BAJMC III Year	Ms. Amala/ Mr. Aakash
MA JMC I Year	Mr. Sushil

VARIOUS COLLEGE CELLS

ANTI RAGGING CELL	Dr. Ritu Dubey Tiwari	Mentors of all classes Rony Nelson Peter CR of BAJMC I sem CR of BAJMC III sem CR of BAJMC V sem CR of MAJMC I sem CR of MAJMC III sem
GRIEVANCE REDRESSAL CELL	Ruchika Mahajan	Aakash Singh Sanjay Kumar
SC/ST CELL	Rev. Robinson Rodrigues	Kamakshi Thakur Deepak Kumar Student representatives
PLACEMENT CELL	Amala T Chacko	Ruchika Mahajan Neha Taluja Shrikant Pandey CR of BAJMC V sem CR of MAJMC III sem
STUDENT WELFARE CELL	Ashley Mathew	Amala T Chacko Denzil Jacob Sanjay Kumar Aakash Singh CR of BAJMC I sem CR of BAJMC III sem CR of BAJMC V sem CR of MAJMC I sem CR of MAJMC III sem
ADMISSION CELL	Sr Michelle	Neha Taluja Ashley Mathew Kamakshi Singh Sushil S Lall Amala T Chacko

SCHOLARSHIP CELL	Rev. Robinson Rodrigues	Dr. Ritu Dubey Tiwari Denzil Jacob Sushma Sanal Deepak Kumar Mentors of all classes
STUDENT GRIEVANCE CELL	Sr Michelle	Ms. Ruchika Mahajan, Dr. Sr Michelle, Sr Victoria, Neha Taluja CR of BAJMC I sem CR of BAJMC III sem CR of BAJMC V sem CR of MAJMC I sem CR of MAJMC III sem
EXAM CELL	Amala T Chacko	Neha Taluja Ashley Mathew Rony Nelson Peter Ruchika Mahajan Kamakshi Thakur
INTERNAL COMPLAINTS COMMITTEE (ICC)	Rev.Robinson Rodrigues (Director)	Dr. Ritu Dubey Tiwari (Principal), Dr. Sr. Michelle (BAJMC 1st Year), Ms. Kamakshi (BAJMC 2nd Year), Ms. Amala & Mr. Aakash (BAJMC 3rd Year) Mr. Sushil (MAJMC 1st Year)
ALUMNI GROUP	Rev.Robinson Rodrigues (Director)	Dr. Ritu Dubey Tiwari (Principal), Fr. Stanley Kozhichira Mr. Binu Joseph Mr. Albert Abraham
SANITISATION CELL	Denzil Jacob	Vimla, Amal, Mister, Banfal
HELPLINE NUMBERS	Principal	8130496982
	Hostel Warden	7428980092

RESPONSIBILITIES FOR TEACHERS

NISCORT Vista	Rev.Robinson Rodrigues/Ms Ashley Mathew/ Ms Amala T Chacko
Media Club	Mr Aakash Singh/Mr Deepak /Ms Ashley Mathew
Debate/Quiz Club	Ms Kamakshi Thakur /Sr Michelle
Sports Club	Ms Amala T Chacko/ Mr Denzil Jacob
Cultural Activities	Ms Ruchika Mahajan
Inter College Activities	Ms Ashley Mathew/ Mr Aakash Singh

Name	Contact No
Fr. Robinson Rodrigues	8130496971
Dr. Ritu Dubey Tiwari	8130496982
Ruchika Mahajan	8130496982
Dr. Sr Michelle Mathias	9953538669
Kamakshi Thakur	7428980092
Ashley Mathew	8130496980
Amala T Chacko	7011310683
Sr. Victoria	7428980092

(List of Holidays 2025-26)

S.No	Date	Day	Holidays
1	23rd July	Wed	Shravan Shivratri
2	9th August	Sat	Raksha Bandhan
3	15th August	Fri	Independence Day
4	16th August	Sat	Janmashtami
5	5thSeptember	Fri	Eid-ul-Milad
6	1st October	Wed	Vijay Dashmi
7	2nd October	Thu	Gandhi Jayanti
8	20th October	Mon	Diwali
9	22nd October	Wed	Govardhan Pooja
10	23rd October	Thu	Bhaiya Duj
11	28th October	Tue	Chat Puja
12	5thNovember	Wed	Guru Nanak Jayanti
13	24thNovember	Mon	Guru Tej Bahadur Shaheed Diwas
14	23rd Dec	Tue	Chaudhary Charan Singh Jayanti
15	25th Dec	Thu	Christmas
16	3rd Jan	Sat	Md. Hazrat Ali Birthday
17	26th Jan	Mon	Republic Day
18	15th February	Sun	Maha Shivratri
19	3rd March	Tue	Holika Dahan
20	4th March	Wed	Holi
21	21st March	Sat	Eid ul Fitr
22	26th March	Thu	Ram Navami
23	31st March	Tue	Mahavir Jayanti
24	3rd April	Fri	Good Friday
25	5th April	Sun	Easter
26	14th April	Tue	Ambedkar Jayanti
27	1st May	Fri	Budha Purnima
28	27th May	Wed	Eid-ul -Zuha

Date	Day	TENTATIVE SCHEDULE OF ACADEMIC EVENTS JULY 2025-JUNE 2026	WORK RESPONSIBILITY
1st July	Tue	University Day	
2nd July	Wed	World Sports Journalist Day	Poster
6th July	Sun	Moharram Holiday	
11th July	Fri	World population day	Poster
15th July	Tue	Reopening of the College for the existing Students	Ms. Neha Taluja &Team Common Assembly
18th July	Fri	Film Screening for all	Mr. Aakash Singh
19th July	Sat	Submission of final topic of Documentary BAJMC 5th Sem	
23rd July	Wed	Shravan Shivratri Holiday	
25th July	Fri	Film Screening for all	Mr. Aakash Singh
27th July	Sun	Inner Voice (Group 1)/ National Parent's Day	
30th July	Wed	Finalization of Dissertation Topic and allocation of Guide/Inner Voice International Friendship Day (Group 2)	Mrs. Amala T Chacko
1st August	Fri	World Wide Web Day Frames (Group 3)	Mrs. Amala T Chacko Mr. Aakash Singh
4th August	Mon	Friendship Day (Announcement of Dress Competition for World Indigenous Day)	Ms. Kamakshi Thakur Sr. Michelle
7th August	Thu	Announcement of Speech Competition on Youth Day	Ms. Kamakshi Thakur

8th August	Friday	Inner Voice Quit India Movement Day (Group 3) / Celebration of World Indigenous Day Brahma Kumaris Sisters Visit to NISCORT for Rakhi	Sr. Michelle
9th August	Sat	Raksha Bandhan Holiday World Indigenous Day	
12th August	Tue	International Youth Day Speech Competition	Ms. Kamakshi Thakur (Poster+ Certificate)
14th August	Thu	Pre- Independence Day Celebration/Cultural Programme/ Announcement Photography competition Theme-Struggle of Daily Life	Ms. Ruchika Mahajan Mr. Aakash Singh (Certificates +Poster)
15th August	Friday	Independence Day Holiday/ Independence Day Inner Voice (Group 6)	Poster
16th August	Sat	Janmashtami Holiday	Poster
19th August	Tue	Orientation Day New Students/ In the second half Faculties and Mentors interaction with new comers, explain about rules and regulation, CR election/ International Photography Day/ Exhibition of Photography Competition	Sr. Michelle Mr. Aakash Singh (Certificates +Poster)
20th - 29th August	Wed-Fri	Media workshop for all Students	Mr. Aakash, Mr. Sushil & Ms. Ruchika
22nd August	Fri	Vista (Group 1)/ Debate (Group 2&3)	Ms. Ashley Mathew & Ms. Kamakshi Thakur
25th August	Mon	Announcement of National Sports Day Competition	Ms. Amala T Chacko
28th August	Thu	Frames (Group 6)	Mr. Aakash Singh

29th August	Fri	National Sports Day- Friendly Basketball Match with outsider Institute	Ms. Amala T Chacko (Certificates +Poster)
30th August	Sat	Freshers Day	Ms. Ashley Mathew & Ms. Kamakshi Thakur
1st September	Mon	Announcement of Rangoli Competition	Sr. Michelle
4th September	Thu	Pre celebration of Teacher's day and Onam-Rangoli Competition	Sr. Michelle (Certificates +Poster)
5th September	Fri	Eid-ul-Milad Holiday/ Teacher's Day (Group 4) Inner voice	Poster
9TH September	Tue	Industrial Visit (AIR/Community Radio)	Mr. Sushil Lal
10th September	Wed	Brahma Kumari Special Talk for school and our Students on Suicide Prevention Day /Announcement of Katha Kahan Competition/ Announcement of Doodling Competition	Mrs. Ashley Mathew Ms. Kamakshi Thakur Ms. Ruchika Mahajan (Certificates +Poster)
12th September	Fri	Hindi Week Katha Kahan Competition	Ms. Kamakshi Thakur (Certificates)
14th September	Sun	Hindi Diwas Inner Voice (Group 5)	
15th September	Mon	International Day of Democracy Doodling Competition	Ms. Ruchika Mahajan
17th September	Wed	Result of Doodling Competition	(Certificates)
18th September	Thu	Inner Voice/ Announcement of Podcast Competition	Mr. Sushil Lal
19th September	Fri	Announcement of Graphic Design competition for Gandhi Jayanti/Vista (Group 6)	Ms. Ruchika Mahajan Ms. Ashley Mathew
24th September	Wed	Faculties to submit question paper for first internals	

26th September	Fri	Scholarship Applications are invited from students/ Graphic Design competition Frames (Group 1)	Ms. Ruchika Mahajan Mr. Aakash Singh
28th September	Sun	World News Day	(Poster) Ms. Ashley Mathew
29th September	Mon	Result Announcement of Graphic Design competition for Gandhi Jayanti	Ms. Ruchika Mahajan (Certificates +Poster)
30th September	Tue	International Podcast Day/ Podcast Competition	Mr. Sushil Lal (Certificates +Poster)
1st October	Wed	Dusshera Holiday	(Poster)
2nd October	Thu	Gandhi Jayanti Holiday/Inner Voice (Group 1) Lal Bahadur Shastri	(Poster)
3rd October	Fri	Maharaja Agrasen Jayanti/ Announcement of Slum Visit Donation Frames (Group 2)/Faculties to submit the question paper	Ms. Kamakshi Thakur
6th October	Mon	Awareness Programme on World Mental Health Day (Address by Expert)	Sr. Michelle
7th October	Tue	Maharshi Valmiki Jayanti	Poster
8th October	Wed	Preparatory Leave	
9th -11th October	Thu- Sat	1st Internal Examination for BAJMC I, III & V, MAJMC I Semester/ Evaluation of Assignment BAJMC I, III & V Semester, MAJMC I Semester (Half syllabus of theory and practical)	

13th October	Mon	Faculties to return answer sheet to the principal office	
15th October	Wed	Submission of Blue Print of Profile Study (BAJMC 5TH Sem) World Student's Day(Group 2) Inner Voice	
16th October	Thu	Slum visit/ World Food Day (Food grain, millets Donation)	Ms. Kamakshi Thakur
17th October	Fri	Announcement for Singing Competition / Audition for TV anchor and presentation Vista (Group 3)/Quiz for all	Mr. Sushil Lal Mr. Aakash Singh
20th October	Mon	Diwali Holiday	
22nd October	Wed	Govardhan Pooja Holiday	
23rd October	Thu	Bhaiya Duj Holiday	
28th October	Tue	Chat Puja Holiday	
29th October	Wed	Singing Competition / Audition for TV anchor and presentation	Mr. Sushil Lal Mr. Aakash Singh (Certificate +Poster)
30th October	Thu	Announcement for Sports Day Competition	Ms Amala T Chacko
31st October	Fri	National Unity Day/ Sarva Dharam Sammelan (Special Programme)	Fr Robinson
5th November	Wed	Guru Nanak Jayanti Holiday/ Kartika Purnima	Poster
7th November	Fri	Sports Day Competition/ Inner Voice National	Ms Amala T Chacko (Poster and Certificate)

		Cancer Awareness Day (Group 3)/ Quiz for all	
13th November	Thu	Cell Meeting	
14th November	Fri	Pre Celebration of National Press Day	Ms. Ashley Mathew
16th November	Sun	National Press Day	Poster
17th November	Mon	Announcement of Competition- Reporting, PTC, Vox Pop	Mr. Srikant Pandey Mr. Aakash Singh
19th November	Wed	International Journalist's Remembrance Day/Announcement of Quiz Competition on Indian Constitution Day	Ms. Kamakshi Thakur
21st November	Fri	World Television Day (Competition- Reporting, PTC, Vox Pop) Vista (Group Announcement of Jingle Competition	Mr. Srikant Pandey Mr. Aakash Singh (Poster and Certificate)
24th November	Mon	Guru Tej Bahadur Shaheed Diwas Holiday	
25th November	Tue	Submission of Chapter 1 of Dissertation MAJMC	Ms. Amala T Chacko
26th November	Wed	Constitution Day of India Faculties to submit the Question paper/ Constitution Day of India Quiz Competition Inner Voice (Group 6)	Fr. Robinson
27th November	Thu	Announcement of Essay Writing Competition/Jingle Competition	Sr Michelle Mr. Sushil Lal
1st Dec	Mon	World Aids Day (Awareness Talk)/ World AIDS Day Inner Voice (Group 4)	Ms Amala T Chacko
2nd Dec	Tue	Pollution Control Day	Sr Michelle

		Essay Writing Competition	
4th -6th Dec	Thu- Sat	2ND Internal Examination for BAJMC I, II &V Semester MAJMC I, Semester	
10 Dec	Wed	Human Rights Day	Sr Michelle (Poster)
11TH Dec	Thu	Faculties to return the answer sheets to the principal office/ Practical file submission for All Batches/ Final Presentation of BAJMC & MAJMC all Sem Students	
12th Dec	Fri	Essay writing Competition Result/ Final Presentation of BAJMC and MAJMC all semester students	Sr. Michelle (Certificates) Ms Neha Ms Ashley
15th Dec	Mon	Course Completion form submit	
19th Dec	Fri	Carol Competition-Practice Internship Assistance by placement cells Cell meeting, Interview Training Programme	Sr. Michelle Ms. Amala T Chacko Ms. Ruchika Mahajan
22nd Dec	Mon	Christmas Celebration	Poster
23rd Dec	Tue	Chaudhary Charan Singh Jayanti Holiday/ Kisan Diwas Inner Voice (Group 5)	Poster

NOTE :

1. Every 1st Thursday of the month, students will have a meeting batchwise with Principal
2. Every 2nd Thursday of the month, there will be cell meetings by Mentors and report to be submitted to the Principal
3. Every Last working day of month there will a meeting of Director with the Staff.
4. Hostel fees to be submitted on or before 7th of every Month
5. Semester fees will be submitted in the month of July & December

Date	Day	TENTATIVE SCHEDULE OF ACADEMIC EVENTS JULY 2025-JUNE 2026	WORK RESPONSIBILITY
1st January	Thu	New Year Holiday	
5th January	Mon	Reopening \ BAJMC VI Sem and MAJMC IV Sem students Study tour\ Media Workshop for BAJMC II, IV Sem and MAJMC II Sem Students	
12th January	Mon	National Youth Day / National Youth Day Inner Voice (Group 1)	Ms. Ruchika Mahajan
14th January	Wed	Makar Sakranti	Ms. Ruchika Mahajan (Poster)
15TH January	Thu	Classes begin for all	
23rd January	Fri	Netaji Jayanti Celebration	Ms. Ruchika Mahajan (Poster)
23rd January	Fri	Jannayak Kapur Janam Divas/Announcement of RJ Hunt Competition for Radio Day/ Pre -Celebration of Republic Day	Mr. Sushil Lal
24th January	Sat	Pre -Celebration of Republic Day	Ms. Ashley Mathew
26th January	Mon	Republic Day Holiday/ India Republic Day Inner Voice (Group 2)	Ms. Ruchika Mahajan (POSTER)
27th January	Tue	BAJMC-IV and BAJMC-VI Students meeting with Principal	

29th January	Thu	National Newspaper Day- Cell meeting	
30th January	Fri	Submission of Chapter- II & III of Dissertation MAJMC	Ms. Amala T Chacko
4th February	Wed	World Cancer Day/Health Check- Up Camp	Ms. Kamakshi Thakur
5th February	Thu	Photo Walk	Mr. Aakash Singh
13th February	Fri	Radio Day, Prize Distribution for RJ Hunt Competition/Inner Voice World Radio Day (Group 3)	Mr. Sushil Lal (Certificate/Poster)
15th February	Sun	Maha Shivratri Holiday	
16TH February	Mon	Announcement Reels making and Short film competition	Mr. Aakash Singh
28th February	Sat	National Science Day/ Tour to Science Centre and Planetarium/ National Science Day Inner Voice (Group 6)	
2nd March	Mon	CPC Course Starts Reels making and Short film competition	(Certificate/Poster)
4th March	Wed	Holi Holiday	
8th March	Sat	Celebration of International Women's Day	Director, Male staff &Male Students
10th March	Tue	VFX Workshop	(Mr. Raju Antony)
12th March	Thu	Submission of Chapter IV & V of Dissertation MAJMC	
15th March	Sun	World Consumer Rights Day Inner Voice (Group 4)	Mr. Sushil Lal
17th March	Tue	Faculties to submit the question paper	
19th March	Thu	Cell meeting Gudi Padwa	
20TH March	Fri	Eid ul Fitr Holiday	
22nd Mar	Sun	World Water Day / World Water Day Inner Voice (Group 5)	Ms. Ruchika Mahajan (Poster)
23rd - 25TH Mar		1st Internal Exam (BAJMC & MAJMC	
26th March	Thu	Ram Navami Holiday	

30th March	Mon	Evaluation of Assignment BAJMC Semester, MAJMC Semester (Half theory and half practical assignments)	
		Faculties to return the answer sheets to the principal office	
31st March	Tue	Mahavir Jayanti Holiday	
3rd April	Fri	Good Friday Holiday	
5th April	Sun	Easter	
7th April	Tue	World Health Day / Nukkad Natak Competition/ World Health Day Inner Voice (Group 1)	Mr. Aakash Singh (Tentative)
14th April	Tue	Ambedkar Jayanti Holiday	
18th April	Sat	World Heritage Day/ Faculties to submit the answer sheets	
20th April	Mon	Final Presentation of BAJMC II & IV and MAJMC II Last Date for the submission of Dissertation MAJMC	
21-22st April	Tue-Wed	Final Presentation for MAJMC IV Sem & BAJMC VI Sem	
23rd -25th April	Thu-Sat	Second Internals for BAJMC & MAJMC	
29th April	Wed	International Dance Day Dance Competition	
3rd May-3nd June	Sun	Internship for Final Years Students/ World Press Freedom Day Inner Voice (Group 3)	
1st May	Fri	Budha Purnima Holiday Labour Day	
May-June		Short Term Courses	
2nd May		Faculties to return the answer sheets to the principal office/ Final submission of all practical files, dissertation and PPT with corrections	

3rd May	Sun	Press Freedom Day	(Poster)
4th May	Mon	Farewell of Final Year Students	
5th May	Tue	National Cartoonist Day	
		Presentation of BAJMC VI Sem and II Sem	
		University Examination (Theory)	
11th May	Mon	National Technology Day Inner Voice (Group 6)	
26th May	Tue	Eid-ul -Adha	
30th May	Sat	Graduation Day	
30th June	Tue	World Social Media Day	

****List of Vista and Frames schedule will be shared separately to students for Aug- Dec Session**

LEAVE APPLICATION FORM

To,

The Class Mentor
NISCORT Media College

Dear Sir/Madam,

With all due respect, I would like to request the following days of Leave: -

S.No	Date(s) of leave applied for		Total no of Days	Reason for absence	Signature of Parent/ Guardian	Signature of Class Mentor	Principal's Approval
	From	To					

LEAVE APPLICATION FORM

To,

The Class Mentor
NISCORT Media College

Dear Sir/Madam,

With all due respect, I would like to request the following days of Leave: -

S.No	Date(s) of leave applied for		Total no of Days	Reason for absence	Signature of Parent/ Guardian	Signature of Class Mentor	Principal's Approval
	From	To					

LEAVE APPLICATION FORM

To,

The Class Mentor
NISCORT Media College

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With all due respect, I would like to request the following days of Leave: -

S.No	Date(s) of leave applied for		Total no of Days	Reason for absence	Signature of Parent/ Guardian	Signature of Class Mentor	Principal's Approval
	From	To					

EXTRA CURRICULAR LEAVE (EL)

To,

The Class Mentor
NISCORT Media College

Dear Sir/Madam,

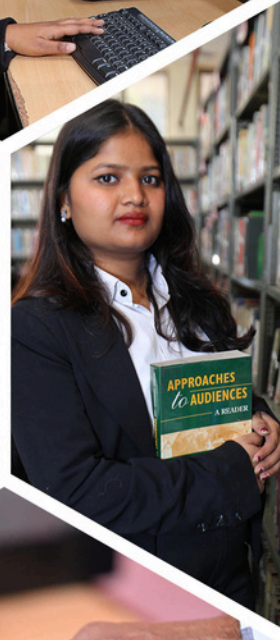
With all due respect, I would like to request the following days of Leave: -

S.No	Date(s) of leave applied for		Total no of Days	Reason for absence	Signature of Class Mentor	Signature of Parent/ Guardian	Principal's Approval
	From	To					



ADMISSIONS OPEN
2025-2026







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